

ARTICLE 12.29 WORKSHEET

Grievant's name:

Grievant's appointment status (3-yr/1-yr/1 semester):

Grievant's department:

Grievant's entitlement:

Semester/quarter and year in question:

of units offered to grievant (for both the term and year if applicable):

What classes/sections should have been offered to the grievant? (Please fill out the chart below with the relevant information).

Course (ex SOC 110 ex)	Day/time of class in question	Has grievant taught course before?*	Name of lecturer teaching course instead of grievant	Appointment status of lecturer who taught the course instead of the grievant (ex. 3yr/1yr/Sem/brand new lecturer)	Entitlement for lecturer teaching course instead of grievant

*If lecturer has not taught the course before, under what basis does the lecturer claim that they are qualified?

Did the lecturer notify their chair of their interest and qualifications for the course (Please include date and email if available)?

Any other relevant information?

Please attach a copy of the course schedule for the department and relevant courses.